TNN THEATRE NETWORK

Theatre Network NSW

2018 ANNUAL REPORT

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Theatre Network NSW 2018 – A Year in Review

Programming and Events:

TNN produced twice the amount of industry events as planned due to high demand for such events in our sector. These events relate to sector needs, opportunities, concerns.

APAM February 2018

Partnering with Create NSW to maximise engagement, TNN's APAM 2018 booth provided representation of and connection between NSW theatre venues, producers and networks. It is particularly important for independent artists and venues who cannot afford to attend APAM but would benefit from having their work profiled or having TNN develop useful networking connections for them to follow up on. At least 25 companies were officially represented at the booth. Three particular outcomes from TNN's participation at APAM were:

- 1. A NSW Circus Peers Group providing support and advice to those working or emerging into the field of circus in NSW.
- 2. Imagine Better (Theatre and the Environment): Imagine Better Working Group (July 2018) and Draft 1 of the Imagine Better Resource Guide (December 2018) for environmental responsibility in NSW theatre.
- 3. Independent Theatre Event at Artstate Tamworth for 2019 with Critical Stages Touring and RANSW



Theatre Network NSW would like to acknowledge and pay respect to the traditional custodians of the lands on which we work, live and create. In particular, Theatre Network NSW would like to acknowledge the Gumbainggir, Bundjalung, Dharug, and Eora nations in which our offices are situated.



TNN's HR Best Practices and Defamation Law Workshop 16th May 2018

This event was developed and produced by TNN to be a practical and informative tooling up session for both artists and arts workers, filling in gaps of knowledge that have been highlighted in recent months. Hosted at ATYP, this event is Chaired by Senior Solicitor of the Arts Law Centre of Australia, Suzanne Derry and provides information sessions and discussion with entertainment lawyer Ben Kay (Partner, Kay and Hughes) and HR Director Catherine Cahill (Michael Cassel Group). Over 60 people attended this event.

Young People and The Arts Forum NSW 30th May 2018

Theatre Network NSW (TNN) is partnered with Theatre Network Australia (TNA), Australian Theatre for Young People (ATYP), Polyglot, Create NSW, Sydney Opera House and Currency House to present an industry forum that continues the conversation around Sue Giles' recent Platform Paper, 'Young People and the Arts: An agenda for change'. As part of this partnership, TNN sourced NSW Presenters and provided TNN Travel Subsidies for TNN members travelling from regional NSW (includes Newcastle & Wollongong) to the event. Over 150 people attended this event.



2018 NSW Theatre Gathering 27th November 2018

The NSW Theatre Gathering 2018 began life in the foyers, rehearsal rooms, and meeting places of the NSW theatre sector in May 2018. Its unique and previously untested process, was developed by Theatre Network NSW's Executive Director Jane Kreis in collaboration with the sector over a 6-month process with final event being held on 27th November and attended by the Minister for the Arts. The aim of the gathering was to allow for strengthened connection and to develop the sector's ability to communicate the inherent value of theatre as an art form. Over 250 people attended this event.



Sector consultation and research on key sector issues or questions.

Again, TNN exceeded its planned consultation and research KPIs with reports including:

- 1. Reflections on APAM 2018...
- 2. What's On Your Mind? Theatre Sector Survey Report identifying key concerns and opportunities in our sector a comparative analysis between 2017 and 2018.
- 3. Wellbeing in the Performing Arts of NSW The next steps for Wellbeing in our Industry
- 4. 'What Next? Women In the Arts' Update in partnership with WITS, September 2018
- 5. NSW State of Theatre Address and Monologues (Draft Report for publication in 2019)

Capacity Building Services: a core part of TNN activity, providing the sector with specific information, support and networking. This includes meetings, phone calls, emails, general advice, referrals and connecting the sector.



TNN fielded over 1000 enquiries from the NSW theatre sector on topics including: Auspicing, funding assistance, wellbeing, business partnerships, policy and programming, youth theatre, promotion, touring, professional developing and training, cultural diversity, support for venues, local government engagement, education and NSW theatre curriculum.



In addition, in 2019 TNN was asked to advocate on the sector's specific concerns relating to federal funding, philanthropy, wellbeing and mental health, state funding, sexual harassment. TNN developed specific advocacy resources on all of those matters.

TNN also uses its sector connectivity to determine key areas for research and development. In 2018 TNN managed a variety of sector-led initiatives and working groups including:

- 1) NSW Theatre Producers Working Group: 2018 outcomes include sector workshops and advocacy for: improvements in workplace culture specifically in relation to bullying, harassment, sector engagement with community around the value of theatre.
- 2) NSW Performing Arts Wellbeing Group: 2018 outcomes include wellbeing and resilience workshops with TAFE NSW and other providers, partnership meetings with business and peer support providers, a scoping document to secure resources for the development of a comprehensive and arts industry-specific Wellbeing plan for NSW.
- 3) Independent Theatre Working Group: 2018 outcomes include Indy theatre sector updates x 2, revision of Equity Ethical Independent Theatre Code of Practice, meetings with City of Sydney and other LGAs about venue development/access, submissions for funding for workshops in Conflict Resolution and Workplace Safety.
- 4) Imagine Better: Theatre and Environment Working Group: 2018 outcomes include Imagine Better Working Group (July 2018), two meetings of the group, and initial draft of an Imagine Better Resource Guide (December 2018) for environmental responsibility in NSW theatre using case studies from NSW.

All of these working groups also presented at the NSW Theatre Gathering 2018.

Communications: TNN also published bi-monthly e-news as well as 6 targeted information and engagement campaigns with key segments of our sector. Invitations to members and stakeholders were sent for each event or activity TNN produced.



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BENEFITS





INDIVIDUAL OR TEAM MEMBERSHIP

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Membership Campaign: In response to Create NSW and Panel Feedback, TNN focussed considerable resources and attention on promoting and building membership. It revitalised its membership package and launched its membership campaign in September 2018 with a 200% increase in membership by November of that year. TNN currently has over 160 members and connects regularly with another 800 stakeholders.



The work that TNN undertakes across the state would not be possible without the support of our sponsors and partners such as APM Graphics and Creative Plus Business (pictured above). By generously providing event content, venues, and development, those theatre workers, companies, artists and businesses who support TNN help make our sector stronger, bolder and better: working with one another for one another.

Theatre Network NSW is supported by the NSW Government through Create NSW



Not For Profit - Association Report

Theatre Network NSW Inc ABN 59590131741 For the year ended 31 December 2018

Prepared by Skybridge Financial Grafton Pty Ltd

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Committee's Report

Theatre Network NSW Inc For the year ended 31 December 2018

Committee's Report

Your committee members submit the financial report of Theatre Network NSW Inc for the financial year ended 31 December 2018.

Principal Activities

In 2018 Theatre Network NSW programmed and delivered a suite of services, events, professional development, and research projects dedicated specifically for the NSW theatre industry with a focus on building capacity in the independent and small to medium sector of this industry. Theatre Network NSW was successful in its application for annual program funding to Create NSW while also adding to its programming budget through workshop fees and Associate membership finishing the year with a small surplus of \$57.21.

Significant Changes

In 2018 Theatre Network NSW (TNN) experienced another challenging year. TNN welcomed several new board members including Imogen Gardam and Nick Atkins while farewelling inaugural members Viv Rosman and Stephen Champion. In September 2018 Theatre Network NSW was granted Deductible Gift Recipient status with the Register of Cultural Organisations. The constitution was amended to provide all members were allocated members rights and the take up of new memberships has been encouraging.

Going Concern

This financial report has been prepared on a going concern basis which contemplates continuity of normal business activities and the realisation of assets and settlement of liabilities in the ordinary course of business. The ability of the association to continue to operate as a going concern is dependent upon the ability of the association to generate sufficient cashflows from operations to meet its liabilities. The members of the association believe that the going concern assumption is appropriate.

Committee Members

The names of committee members throughout the year and at the date of this report are:

Name	Position	Experience/Bio	Time on Board
Bronwyn Edinger	Chairperson	Bronwyn is the Director of Glen Street Theatre. Her arts industry roles include founding General Manager of Perth Theatre Company, General Manager of Arts on Tour NSW, Director of Illawarra Performing Arts Centre (Merrigong Theatre Company), General Manager of Black Swan State Theatre Company, General Manager of City Recital Hall Angel Place, and General Manager of Bell Shakespeare. She was previously Associate Director with Aegeus Executive Search.	August 2017 - present
Amy Maiden	Deputy Chair	Amy took up the position of Head of Business Development and Marketing at Sydney Festival in 2018 after nearly 5 years as General Manager at Australian Theatre for Young People (ATYP). Amy previously worked with the global marketing agency AKA in London, New York and was responsible for opening and managing their Sydney office. Amy's career has allowed to work with companies and producers including Sydney Opera House, The National Theatre of Great Britain, The Royal Court, The Powerhouse Museum Sydney, The Young Vic, as well as the full gamut of large-scale musical and commercial theatre.	August 2016 - present
Carmen Maisenbacher	Treasurer	Carmen is a Chartered Accountant in Assurance with Price Waterhouse Cooper Australia and has over 12 years of experience in PwC in accounting, auditing and corporate governance. She has worked in South Africa, UK and now Australia. A former dancer, Carmen carries with her a passion for performing arts and an interest in not-for-profit governance.	August 2017 - present
Ben Kay	Public Officer & Secretary	Ben is Co-founder and Partner of Kay and Hughes Art and Entertainment Lawyers. Having grown up surrounded by the influences and characters of the Australian theatre industry, Ben also has an intimate understanding of the processes behind the scenes of theatrical and musical productions and an ability to form lasting working relationships with actors, directors, producers, agents, managers, and crew.	December 2016 - present
Ali Murphy-Oates	Board Member	Alison (Ali) Murphy-Oates is a Wailwan woman (Central-West NSW) who was born and raised on Darkinjung land (Central Coast NSW). Ali is currently Company Manager of Moogahlin Performing Arts. In 2015 Ali co- produced the 4th National Indigenous Theatre Forum at the Judith Wright Centre in Brisbane, and as an outcome of the forum is now working with a national group of peers to develop a new peak body for First Peoples performing arts in Australia. Ali is also an amateur weaver, and has been studying and practicing Koori methods of grass weaving.	December 2016 - present
Penny Watts	Board Member	Penny Watts was the founding General Manager with Monkey Baa Theatre from 2012-2017. Penny came to that role having worked from 2007 to 2011 for Really Useful Company as 'Cats' General Manager and then as Executive Producer of Really Useful Company. Prior to that Penny was General Manager for Perth Theatre Company; General Manager at Riverina Theatre Company; Tour Coordinator at Arts on Tour NSW and Production Manager for Railway Street Theatre Company.	August 2016 - present
Imogen Gard am	Board Member	Imogen Gardam joined Bell Shakespeare in 2015 as Executive Assistant, and has since been appointed Artistic Administrator, supporting General Manager Gill Perkins and Artistic Director Peter Evans. Imogen works across casting and contracting for the Company. Imogen is a graduate of Media and Communications from the University of Sydney, and has previously worked for Hopscotch Features, Entertainment One Australia and The Festivalists. Imogen also runs and produces for independent company Montague Basement, which she co-founded in 2014. Imogen is the 2018 winner of the Rose Byrne Scholarship for an Emerging Female Leader in the Arts.	August 2018 - present

Committee's Report

Nick Atkins	Board Member	Nick Atkins is a Playwright and Director. He graduated from UNSW with a BA Media and Communications with 1st Class Honours in practice based research. He is currently Director, New Work for Penrith Performing & Visual Arts where he leads the Q Theatre programme at The Joan. For Q Theatre he has directed <i>Daisy Moon Was Born This Way, Frankenstein & Teacup in a Storm</i> . He has completed residences with Blacktown Arts Centre, Urban Theatre Projects, Performance Space, PACT, UNSW and Centre D'Art Marnay Sur-Seine. He we awarded ATYP's Foundation Commission for his play Wonder Fly, his one-man show, A Boy & A Bean (PACT, Q Theatre) was awarded Best Performing Arts event at Mardi Gras and he recently presented his new work <i>Boom</i> at the National Play Festival with the support of PWA and National Theatre of Parramatta. Nick has worked as an Associate Producer and Co-Artistic Director of Crack Theatre Panel and was Board Member of PACT Centre for Emerging Artists.	August 2018 - present

Signed in accordance with a resolution of the Members of the Committee on:

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Bronwyn Edinger (President)

Date 23/4 2019

Alto C

Nick Atkins (Board Member)

Date 23/4/2019

Income and Expenditure Statement

Theatre Network NSW Inc For the year ended 31 December 2018

-	2018	2017
Income		
Create NSW - Core	82,000	82,000
Entry Fees	845	2,168
Grants - 2017 Maeve Marsden Project Auspice	-	10,000
Grants in Advance - Wellbeing Summit Project 2017	-	14,368
Interest	221	330
Membership fees	4,826	2,877
Misc Income	-	365
Reimbursements	-	65
Wellbeing Summit Ticketing	-	2,623
Total Income	87,892	114,795
Gross Surplus	87,892	114,795
Expenditure		
Marketing & Promotion	199	-
Allowances and Per diems	1,171	1,235
Audit and Accounting Fees	4,895	2,770
Board expenses	-	606
Conferences	-	1,352
Contractors and Consultants	4,446	571
Evaluation and Research	324	300
Governance fees	176	
Insurance	1,519	895
Interest Expense	-	1
IT Maintenance & Software	862	1,346
Maeve Marsden 2017 Auspice Expenses	-	9,900
Meetings/Catering	3,247	205
Memberships, Subscriptions	1,577	559
Office Equipment, Supplies and consumables	1,014	232
Parking	232	36
PayPal Fees	12	74
Postage	40	18
Printing / Mailouts	265	197
Production/Exhibition/Tour cost including events	2,863	10
Salaries and Wages	49,791	45,000
Stationery	116	135
Superannuation Expense	4,730	4,275
Telephone and Internet	1,397	1,168
Travel & Accommodation	8,504	11,453
Website / Hosting / Ecomms	335	662
Wellbeing Summit Expenses	-	15,480

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

	2018	2017
Workers' Compensation	-	536
STRIPE Fees	126	-
Total Expenditure	87,841	99,016
Current Year Surplus/ (Deficit) Before Income Tax Adjustments	51	15,779
Current Year Surplus/ (Deficit) Before Income Tax	51	15,779
Net Current Year Surplus After Income Tax	51	15,779

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

Assets and Liabilities Statement

Theatre Network NSW Inc As at 31 December 2018

	NOTES	31 DEC 2018	31 DEC 2017
Assets			
Current Assets			
Cash & Cash Equivalents			
ANZ Online Saver (6365)		16,734	19,012
ANZ Operational (7563)		7,993	3,619
PayPal Account		4,443	4,075
Petty cash		58	76
Total Cash & Cash Equivalents		29,228	26,782
GST Receivable			
ATO Running Balance Account		-	1,860
GST Adjustments to be Made		88	
Goods and services tax		-	223
Total GST Receivable		88	2,083
Prepayments		-	195
Trade and Other Receivables		935	
Prepaid Wages			
Wages Overpayment		58	
Wages payable		-	594
Total Prepaid Wages		58	594
Total Current Assets		30,309	29,654
Total Assets		30,309	29,654
Liabilities			
Current Liabilities			
Trade and Other Payables			
PAYG Withholding Payable		-	1,904
Superannuation payable		1,491	2,302
Trade payables		330	64
Total Trade and Other Payables		1,821	4,270
GST Payable			
Goods and services tax		55	
ATO Running Balance Account		2,997	
Total GST Payable		3,052	
Total Current Liabilities		4,873	4,270
Total Liabilities		4,873	4,270
Net Assets		25,436	25,385

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

	NOTES	31 DEC 2018	31 DEC 2017
Member's Funds			
Capital Reserve			
Current Year Earnings		51	15,779
Retained Earnings		25,385	9,606
Total Capital Reserve		25,436	25,385
Total Member's Funds		25,436	25,385

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

Notes of the Financial Statements

Theatre Network NSW Inc For the year ended 31 December 2018

Summary of Significant Accounting Policies

The financial statements are special purpose financial statements prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Act (NSW). The committee has determined that the association is not a reporting entity.

The financial statements have been prepared on an accruals basis and are based on historic costs and do not take into account changing money values or, except where stated specifically, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless stated otherwise, have been adopted in the preparation of these financial statements.

Employee Provisions

Provision is made for the association's liability for employee benefits arising from services renderedby employees to the end of the reporting period. Employee provisions have been measured at theamounts expected to be paid when the liability is settled.

Provisions

Provisions are recognised when the association has a legal or constructive obligation, as a result ofpast events, for which it is probable that an outflow of economic benefits will result and that outflowcan be reliably measured. Provisions are measured at the best estimate of the amounts required tosettle the obligation at the end of the reporting period.

Cash on Hand

Cash on hand includes cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

Accounts Receivable and Other Debtors

Accounts receivable and other debtors include amounts due from members as well as amounts receivable from donors. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

These notes should be read in conjunction with the attached compilation report.

Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

Grant and donation income is recognised when the entity obtains control over the funds, which is generally at the time of receipt.

If conditions are attached to the grant that must be satisfied before the association is eligible to receive the contribution, recognition of the grant as revenue will be deferred until those conditions are satisfied.

All revenue is stated net of the amount of goods and services tax.

Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in theassets and liabilities statement.

Financial Assets

Investments in financial assets are initially recognised at cost, which includes transaction costs, and are subsequently measured at fair value, which is equivalent to their market bid price at the end of the reporting period. Movements in fair value are recognised through an equity reserve.

Accounts Payable and Other Payables

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

These notes should be read in conjunction with the attached compilation report.

True and Fair Position

Theatre Network NSW Inc For the year ended 31 December 2018

Annual Statements Give True and Fair View of Financial Position and Performance of the Association

We, [Bronwyn Edinger- Chairperson], and [Nick Atkins - Board Member], being members of the committee of Theatre Network NSW Inc, certify that –

The statements attached to this certificate give a true and fair view of the financial position and performance of Theatre Network NSW Inc during and at the end of the financial year of the association ending on 31 December 2018

Signed:

Dated: 23/4/2019

Signed: Datus

Dated: 23/4/2019

Auditor's report

Theatre Network NSW Inc For the year ended 31 December 2018

Independent Auditors Report to the members of the Association

We have audited the accompanying financial report, being a special purpose financial report, of Theatre Network NSW Inc (the association), which comprises the committee's report, the assets and liabilities statement as at 31 December 2018, the income and expenditure statement for the year then ended, cash flow statement, notes comprising a summary of significant accounting policies and other explanatory information, and the certification by members of the committee on the annual statements giving a true and fair view of the financial position and performance of the association.

Committee's Responsibility for the Financial Report

The committee of Theatre Network NSW Inc is responsible for the preparation and fair presentation of the financial report, and has determined that the basis of preparation described in Note 1 is appropriate to meet the requirements of the Associations Incorporation Act 2009 (NSW) and is appropriate to meet the needs of the members. The committee's responsibility also includes such internal control as the committee determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We have conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation and fair presentation of the financial report, in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial report presents fairly, in all material respects (or gives a true and fair view –refer to the applicable state/territory Act), the financial position of Theatre Network NSW Inc as at 31 December 2018 and (of) its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements, and the requirements of the Associations Incorporation Act 2009 (NSW).

Basis of Accounting and Restriction on Distribution

Without modifying our opinion, we draw attention to Note 1 to the financial statements, which describes the basis of accounting. The financial report has been prepared to assist Theatre Network NSW Inc to meet the requirements of the Associations Incorporation Act 2009 (NSW). As a result, the financial report may not be suitable for another purpose.

Auditor's signature: Jason Birch - Chartered Accountant

Auditor's address: 57 Fitzroy Street Grafton NSW

Dated: 29 / 3 / 2019

Certificate By Members of the Committee

Theatre Network NSW Inc For the year ended 31 December 2018

I, Bronwyn Edinger, of 12 Jubilee Court, Tewantin, Queensland certify that:

- 1. I attended the annual general meeting of the association held on [1 / 5 /2019].
- 2. The financial statements for the year ended 31 December 2018 were submitted to the members of the association at its annual general meeting.

Dated: 1/ 5 / 2019

Compilation report

Theatre Network NSW Inc For the year ended 31 December 2018

Compilation report to Theatre Network NSW Inc.

We have compiled the accompanying special purpose financial statements of Theatre Network NSW Inc, which comprise the asset and liabilities statement as at 31 December 2018, income and expenditure statement, the statement of cash flows, a summary of significant accounting policies and other explanatory notes. The specific purpose for which the special purpose financial statements have been prepared is set out in Note 1.

The Responsibility of the Committee Member's

The committee of Theatre Network NSW Inc are solely responsible for the information contained in the special purpose financial statements, the reliability, accuracy and completeness of the information and for the determination that the basis of accounting used is appropriate to meet their needs and for the purpose that financial statements were prepared.

Our Responsibility

On the basis of information provided by the partners we have compiled the accompanying special purpose financial statements in accordance with the basis of accounting as described in Note 1 to the financial statements and APES 315 *Compilation of Financial Information*.

We have applied our expertise in accounting and financial reporting to compile these financial statements in accordance with the basis of accounting described in Note 1 to the financial statements. We have complied with the relevant ethical requirements of APES 110 *Code of Ethics for Professional Accountants.*

Assurance Disclaimer

Since a compilation engagement is not an assurance engagement, we are not required to verify the reliability, accuracy or completeness of the information provided to us by management to compile these financial statements. Accordingly, we do not express an audit opinion or a review conclusion on these financial statements.

The special purpose financial statements were compiled exclusively for the benefit of the committee who are responsible for the reliability, accuracy and completeness of the information used to compile them. We do not accept responsibility for the contents of the special purpose financial statements.

Skybridge Financial Jason Birch Chartered Accountant Dated: 29 / 3 / 2019