



Theatre Network NSW

✉ director@tnn.org.au

💻 tnn.org.au

☎ +61 409 814 067

📍 90 Victoria St, Grafton NSW 2460 Australia

Theatre Network NSW Inc

Annual General Meeting 2019 - Agenda

Date:	Wednesday, 1st May, 2019
Time:	3pm (with NSW Theatre Forum 2019 to follow from 3.15pm-5pm)
Place:	Bell Shakespeare Rehearsal Room, Level 1, 18 Argyle Street, The Rocks, NSW. <i>Directions: Enter through the archway of The Argyle and then take the stairs on your right all the way to the top. This event is family friendly but the venue is accessed only by stairs. If you have particular access requirements please advise TNN as soon as possible.</i>
Other ways to attend:	<ul style="list-style-type: none">• Proxy Forms can be found in the AGM Board Papers.• Theatre Network NSW AGM & May Day Forum Wed, May 1, 2019 3:00 PM - 5:00 PM AEST Please join my meeting from your computer, tablet or smartphone. https://global.gotomeeting.com/join/164526661 You can also dial in using your phone. Australia: +61 2 9091 7603 Access Code: 164-526-661 New to GoToMeeting? Get the app now and be ready when your first meeting starts: https://global.gotomeeting.com/install/164526661

This AGM will be followed (at approximately 3.15pm) by the Theatre Network NSW May Day Theatre Forum.

We invite anyone working in theatre in NSW to attend a forum where we can openly consult with you about the future of the agency: <https://www.eventbrite.com.au/o/theatre-network-nsw-8059832642>

Backstory: TNN currently relies on state government funding in order to provide programming and services to support the NSW theatre sector. In 2019 TNN received 60% of its annual program funding request for service organisations from NSW Government which means it cannot sustain its normal operations. The agency has been advised that without additional income streams, we are unlikely to receive future funding. We work with the sector, for the sector. It took the sector 10 arduous years to bring Theatre Network NSW into being and create the programs and activities of the last 4 years of the organisation's life.

But what now? Do we close the doors? What becomes of TNN? Does NSW theatre need a network, a peak agency, any longer? What do you want, what do you need, and how can we ensure it is provided? If we can find a way to continue operations beyond 2019, how do we sustain the agency – what does the business model look like?

These questions and more await us at our May Day forum...and we'll have drinks to follow for those who can. Please come along and bring as many of your friends and colleagues with you that you can muster. We only get one shot at this and your voice matters.

Theatre Network NSW is supported by the
NSW Government through Create NSW.





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Item	Description
1.	Acknowledgement of Country: <i>Theatre Network NSW would like to acknowledge and pay respect to the traditional custodians of the lands on which we work, live and create. In particular, Theatre Network NSW would like to acknowledge the Gumbainggir, Bundjalung, Dharug, and Eora nations in which our offices are situated.</i>
2.	Welcome and introductions. <i>TNN would like to thank Bell Shakespeare for providing the venue for this meeting and extends a warm welcome to all attendees: members and non-members.</i>
3.	Apologies
4.	Review of actions from previous annual general meeting 2018 <ul style="list-style-type: none">• That Item 6 of the 2017 AGM Minutes be actioned so that each finance report to the board comments on the organisation's solvency. DONE• Clause 32 (Quorum) be reviewed at the 2019 AGM. FOR REVIEW (<i>See page 17 of 2018 Approved Constitution in Board Papers</i>)• That future AGM agendas include Acknowledgement of Country as part of Welcome. DONE
5.	Acceptance of minutes of previous annual general meeting 2018
6.	Chairperson's report (<i>See 2018 A Year In Review</i>)
7.	Treasurer's report (<i>See 2018 Annual Report/Audited Financial Statement</i>)
8.	Acceptance of Annual Report



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9.	<p>Election of Board Members.</p> <p>Chairperson stands down. Jane Kreis, Executive Director chairs this session of the meeting.</p> <p>Thanks to all Board Members for their outstanding support of and commitment to the Theatre Network NSW over the past 12 months. Particular thanks to Amy Maiden and Ali Murphy-Oates who have indicated that they will not re-nominate to the board. As at 23rd April, nominations were received from:</p> <p>Nick Atkins Fraser Corfield Katrina Douglas Imogen Gardam Dan Graham Ben Kay Maria Mitar Georgia Mokak Penny Watts</p> <p>Call for nominations from the floor.</p> <ul style="list-style-type: none">• Acceptance of Board Member Nominations.• Nomination of Chair.• Nomination of Treasurer.• Nomination of Deputy Chair.• Nomination of Secretary.• Nomination of Public Officer.• Acceptance of Board Executive Nominations. <p><i>N.B. Next Board Meeting to be held at Meeting Room, Level 2, The Arts Exchange, 10 Hickson Road, The Rocks on Thursday 2nd May, 2019 from 9-10.30am. Phone in options available.</i></p>
10.	<p>Chair takes up the Chair. Other Business</p>
11.	<p>Meeting close</p>



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2019 AGM Business Papers

Contents

1. Page 17 of 2018 Approved Constitution (Clause 32) on Quorum
2. 2018 AGM Minutes
3. 2018 Annual Report including Financial Report
4. Proxy Form
5. Nomination Form

Theatre Network NSW is supported by the
NSW Government through Create NSW.



the secretary, any one or more of the members who made the requisition may convene a special general meeting to be held not later than 3 months after that date.

- (5) A special general meeting convened by a member or members as referred to in subclause (4) must be convened as nearly as is practicable in the same manner as general meetings are convened by the board.

31. Notice

- (1) Except if the nature of the business proposed to be dealt with at a general meeting requires a special resolution of the association, the secretary must, at least 14 days before the date fixed for the holding of the general meeting, give a notice to each member specifying the place, date and time of the meeting and the nature of the business proposed to be transacted at the meeting.
- (2) If the nature of the business proposed to be dealt with at a general meeting requires a special resolution of the association, the secretary must, at least 21 days before the date fixed for the holding of the general meeting, cause notice to be given to each member specifying, in addition to the matter required under subclause (1), the intention to propose the resolution as a special resolution.
- (3) No business other than that specified in the notice convening a general meeting is to be transacted at the meeting except, in the case of an annual general meeting, business which may be transacted under clause 29 (2).
- (4) A member desiring to bring any business before a general meeting may give notice in writing of that business to the secretary who must include that business in the next notice calling a general meeting given after receipt of the notice from the member.

32. Quorum for general meetings

- (1) No item of business is to be transacted at a general meeting unless a quorum of members entitled under this constitution to vote is present during the time the meeting is considering that item.
- (2) Thirty percent (30%) (rounded down to the nearest whole number) of the total number of members entitled under this constitution to vote at a general meeting constitutes a quorum for the transaction of the business of a general meeting.
- (3) If within half an hour after the appointed time for the commencement of a general meeting a quorum is not present the members present, being at least twenty percent (20%) (rounded down to the nearest whole number) of the total number of members entitled under this constitution to vote at a general meeting, are to constitute a quorum.
- (4) If at least twenty percent (20%) (rounded down to the nearest whole number) of members are not present within half an hour after the appointed time as per subclause (3) above, then the general meeting is to be dissolved and adjourned to the same day in the following week at the same time and (unless another place is specified at the time of the adjournment by the person presiding at the meeting or communicated by written notice to members given before the day to which the meeting is adjourned) at the same place.



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Theatre Network NSW Inc

Annual General Meeting 2018

Minutes

Date:	Tuesday, 8 th May, 2018
Time:	11.00am (with board meeting #2, 2018 to follow directly after 11.30am-1.30pm)
Place:	Studio 1, ATYP (Australian Theatre for Young People), The Wharf, 4/15 Hickson Road, Walsh Bay, Sydney, NSW

Item	Description	Resolution/Noted
1	Welcome and introductions Meeting opens at 11.04am	Attendance: Bronwyn Edinger, Amy Maiden, Ben Kay, Carmen Maisenbacher, Penny Watts, Ali Murphy-Oates. With Jane Kreis.
2	Apologies	None
3	Review of actions from previous annual general meeting 2017	That Item 6 of the 2017 AGM Minutes be actioned so that each finance report to the board comments on the organisation's solvency.
4	Acceptance of minutes of previous annual general meeting 2017	Resolution: That the minutes from the 2017 AGM be accepted. Moved: Ali Murphy-Oates Seconded: Ben Kay All in favour
5	Chairperson's report	Noted



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6	Treasurer's report (includes 2017 Annual Report)	Noted: That TNN has a cash balance as at December 31 2017 and it has funding until December 31, 2018. Resolution: That the 2017 accounts and Annual Report be accepted. Moved: Carmen Maisenbacher Seconded: Amy Maiden All in favour.
7	Acceptance of Annual Report	See Item 6.
8	Appointment of TNN auditor for 2018. Skybridge Financial (Grafton) quote for 2018 audit is \$550 (GST inclusive).	Resolution: Move that Skybridge Grafton be appointed as 2018 auditor. Moved: Carmen Maisenbacher Seconded: Ali Murphy-Oates All in favour.
9	Constitutional amendments Reference: Draft 2018 Constitution in Board Papers Discussion around Clause 10 & 32.	Resolution that the drafted 2018 constitution be accepted with the following wording changes to Clause 10 & Clause 32: Clause 10 - Change '\$25' to '\$30 + GST' Clause 32: Change to a percentage as per the following wording: Item 2 change wording from 'three' to '30% of voting members rounded down to the nearest whole number'. Items 3 & 4 changes from 'two' to '20% rounded down to the nearest whole number'. Moved: Amy Maiden Seconded: Penny Watts All in favour It is recommended that Clause 32 be reviewed at the 2019 AGM and this be added as an action in the 2018 AGM minutes.



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10	<p>Election of Directors including Chairperson and Executive</p> <p>Nominations for Board were received from: Bronwyn Edinger, Amy Maiden, Ben Kay, Carmen Maisenbacher, Penny Watts, Ali Murphy-Oates.</p> <p>Resolution: That the 2018 nominations be accepted.</p> <p>Resolution: That nomination as Chair be accepted.</p> <p>Resolution: That nomination as Deputy Chair be accepted.</p> <p>Resolution: That nomination as Treasurer be accepted.</p> <p>Resolution: That nomination as Secretary/Public Officer be accepted.</p>	<p>Resolution to accept all Board Director nominations: Moved: Bronwyn Edinger Seconded: Amy Maiden All in favour.</p> <p>Jane Kreis takes over the chairing of the meeting during the election of Chair.</p> <p>Election of Office Bearers</p> <p>Nomination of Chair: Bronwyn Edinger Moved: Amy Maiden Seconded: Ali Murphy Oates</p> <p>Welcome to the Chair.</p> <p>Nomination of Deputy Chair: Amy Maiden Moved: Bronwyn Edinger Seconded: Ben Kay</p> <p>Nomination of Treasurer: Carmen Maisenbacher Moved: Amy Maiden Seconded: Ali Murphy Oates</p> <p>Nomination of as Secretary/Public Officer: Ben Kay Moved: Ali Murphy Oates Seconded: Amy Maiden</p>
	Meeting close 11.28	

Actions

TNN AGM Date	Action
2017 AGM	That Item 6 of the 2017 AGM Minutes be actioned so that each finance report to the board comments on the organisation's solvency.
2018 AGM	Clause 32 be reviewed at the 2019 AGM.
2018 AGM	That future AGM agendas include Acknowledgement of Country as part of Welcome.



**THEATRE
NETWORK**

Theatre Network NSW

**2018
ANNUAL
REPORT**

Theatre Network NSW

2018 – A Year in Review

Programming and Events:

TNN produced twice the amount of industry events as planned due to high demand for such events in our sector. These events relate to sector needs, opportunities, concerns.

APAM February 2018

Partnering with Create NSW to maximise engagement, TNN's APAM 2018 booth provided representation of and connection between NSW theatre venues, producers and networks. It is particularly important for independent artists and venues who cannot afford to attend APAM but would benefit from having their work profiled or having TNN develop useful networking connections for them to follow up on. At least 25 companies were officially represented at the booth. Three particular outcomes from TNN's participation at APAM were:

1. A NSW Circus Peers Group providing support and advice to those working or emerging into the field of circus in NSW.
2. Imagine Better (Theatre and the Environment): Imagine Better Working Group (July 2018) and Draft 1 of the Imagine Better Resource Guide (December 2018) for environmental responsibility in NSW theatre.
3. Independent Theatre Event at Artstate Tamworth for 2019 with Critical Stages Touring and RANSW



Theatre Network NSW would like to acknowledge and pay respect to the traditional custodians of the lands on which we work, live and create. In particular, Theatre Network NSW would like to acknowledge the Gumbainggir, Bundjalung, Dharug, and Eora nations in which our offices are situated.

For more information on Theatre Network NSW please visit www.tnn.org.au



TNN's HR Best Practices and Defamation Law Workshop 16th May 2018

This event was developed and produced by TNN to be a practical and informative tooling up session for both artists and arts workers, filling in gaps of knowledge that have been highlighted in recent months. Hosted at ATYP, this event is Chaired by Senior Solicitor of the Arts Law Centre of Australia, Suzanne Derry and provides information sessions and discussion with entertainment lawyer Ben Kay (Partner, Kay and Hughes) and HR Director Catherine Cahill (Michael Cassel Group). Over 60 people attended this event.

Young People and The Arts Forum NSW 30th May 2018

Theatre Network NSW (TNN) is partnered with Theatre Network Australia (TNA), Australian Theatre for Young People (ATYP), Polyglot, Create NSW, Sydney Opera House and Currency House to present an industry forum that continues the conversation around Sue Giles' recent Platform Paper, 'Young People and the Arts: An agenda for change'. As part of this partnership, TNN sourced NSW Presenters and provided TNN Travel Subsidies for TNN members travelling from regional NSW (includes Newcastle & Wollongong) to the event. Over 150 people attended this event.



2018 NSW Theatre Gathering 27th November 2018

The NSW Theatre Gathering 2018 began life in the foyers, rehearsal rooms, and meeting places of the NSW theatre sector in May 2018. Its unique and previously untested process, was developed by Theatre Network NSW's Executive Director Jane Kreis in collaboration with the sector over a 6-month process with final event being held on 27th November and attended by the Minister for the Arts. The aim of the gathering was to allow for strengthened connection and to develop the sector's ability to communicate the inherent value of theatre as an art form. Over 250 people attended this event.

For more information on Theatre Network NSW please visit www.tnn.org.au



Sector consultation and research on key sector issues or questions.

Again, TNN exceeded its planned consultation and research KPIs with reports including:

1. Reflections on APAM 2018...
2. What's On Your Mind? Theatre Sector Survey Report identifying key concerns and opportunities in our sector – a comparative analysis between 2017 and 2018.
3. Wellbeing in the Performing Arts of NSW – The next steps for Wellbeing in our Industry
4. 'What Next? Women In the Arts' Update in partnership with WITS, September 2018
5. NSW State of Theatre Address and Monologues (Draft Report for publication in 2019)

Capacity Building Services: a core part of TNN activity, providing the sector with specific information, support and networking. This includes meetings, phone calls, emails, general advice, referrals and connecting the sector.



TNN fielded over 1000 enquiries from the NSW theatre sector on topics including: Auspicing, funding assistance, wellbeing, business partnerships, policy and programming, youth theatre, promotion, touring, professional developing and training, cultural diversity, support for venues, local government engagement, education and NSW theatre curriculum.

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In addition, in 2019 TNN was asked to advocate on the sector's specific concerns relating to federal funding, philanthropy, wellbeing and mental health, state funding, sexual harassment. TNN developed specific advocacy resources on all of those matters.

TNN also uses its sector connectivity to determine key areas for research and development. In 2018 TNN managed a variety of sector-led initiatives and working groups including:

- 1) NSW Theatre Producers Working Group: 2018 outcomes include sector workshops and advocacy for: improvements in workplace culture specifically in relation to bullying, harassment, sector engagement with community around the value of theatre.
- 2) NSW Performing Arts Wellbeing Group: 2018 outcomes include wellbeing and resilience workshops with TAFE NSW and other providers, partnership meetings with business and peer support providers, a scoping document to secure resources for the development of a comprehensive and arts industry-specific Wellbeing plan for NSW.
- 3) Independent Theatre Working Group: 2018 outcomes include Indy theatre sector updates x 2, revision of Equity Ethical Independent Theatre Code of Practice, meetings with City of Sydney and other LGAs about venue development/access, submissions for funding for workshops in Conflict Resolution and Workplace Safety.
- 4) Imagine Better: Theatre and Environment Working Group: 2018 outcomes include Imagine Better Working Group (July 2018), two meetings of the group, and initial draft of an Imagine Better Resource Guide (December 2018) for environmental responsibility in NSW theatre using case studies from NSW.

All of these working groups also presented at the NSW Theatre Gathering 2018.

Communications: TNN also published bi-monthly e-news as well as 6 targeted information and engagement campaigns with key segments of our sector. Invitations to members and stakeholders were sent for each event or activity TNN produced.

For more information on Theatre Network NSW please visit www.tnn.org.au

GET AMPLIFIED. YOUR VOICE, YOUR SECTOR.

Join NSW's peak theatre agency. Connect with your NSW peers, receive important industry information and professional development, have your say and strengthen your sector.

Find out more today:
www.tnn.org.au/membership



INDIVIDUAL OR TEAM MEMBERSHIP

Want to register multiple memberships for your team, staff, board or volunteers? Provide professional benefits or gift a membership to a friend or colleague? No problem!

It's quick and easy:
www.tnn.org.au/membership

BENEFITS

For just \$30 a year, you receive:

- Monthly industry e-news subscription
- A ticket to the Annual NSW Theatre Gathering (non-membership price \$35)
- Access to 2 x professional development workshops per year (non-membership price \$30 each)
- Invitation and voting rights at the TNN AGM
- Ability to sit on TNN advisory groups
- Access to TNN's advice service
- TNN member logo to use



Membership Campaign: In response to Create NSW and Panel Feedback, TNN focussed considerable resources and attention on promoting and building membership. It revitalised its membership package and launched its membership campaign in September 2018 with a 200% increase in membership by November of that year. TNN currently has over 160 members and connects regularly with another 800 stakeholders.



The work that TNN undertakes across the state would not be possible without the support of our sponsors and partners such as APM Graphics and Creative Plus Business (pictured above). By generously providing event content, venues, and development, those theatre workers, companies, artists and businesses who support TNN help make our sector stronger, bolder and better: working with one another for one another.

Theatre Network NSW is supported by the NSW Government through Create NSW



For more information on Theatre Network NSW please visit www.tnn.org.au

Not For Profit - Association Report

Theatre Network NSW Inc

ABN 59590131741

For the year ended 31 December 2018

Prepared by Skybridge Financial Grafton Pty Ltd

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Committee's Report

Theatre Network NSW Inc

For the year ended 31 December 2018

Committee's Report

Your committee members submit the financial report of Theatre Network NSW Inc for the financial year ended 31 December 2018.

Principal Activities

In 2018 Theatre Network NSW programmed and delivered a suite of services, events, professional development, and research projects dedicated specifically for the NSW theatre industry with a focus on building capacity in the independent and small to medium sector of this industry. Theatre Network NSW was successful in its application for annual program funding to Create NSW while also adding to its programming budget through workshop fees and Associate membership finishing the year with a small surplus of \$57.21.

Significant Changes

In 2018 Theatre Network NSW (TNN) experienced another challenging year. TNN welcomed several new board members including Imogen Gardam and Nick Atkins while farewelling inaugural members Viv Rosman and Stephen Champion. In September 2018 Theatre Network NSW was granted Deductible Gift Recipient status with the Register of Cultural Organisations. The constitution was amended to provide all members were allocated members rights and the take up of new memberships has been encouraging.

Going Concern

This financial report has been prepared on a going concern basis which contemplates continuity of normal business activities and the realisation of assets and settlement of liabilities in the ordinary course of business. The ability of the association to continue to operate as a going concern is dependent upon the ability of the association to generate sufficient cashflows from operations to meet its liabilities. The members of the association believe that the going concern assumption is appropriate.

Committee Members

The names of committee members throughout the year and at the date of this report are:

Name	Position	Experience/Bio	Time on Board
Bronwyn Edinger	Chairperson	Bronwyn is the Director of Glen Street Theatre. Her arts industry roles include founding General Manager of Perth Theatre Company, General Manager of Arts on Tour NSW, Director of Illawarra Performing Arts Centre (Merrigong Theatre Company), General Manager of Black Swan State Theatre Company, General Manager of City Recital Hall Angel Place, and General Manager of Bell Shakespeare. She was previously Associate Director with Aegeus Executive Search.	August 2017 - present
Amy Maiden	Deputy Chair	Amy took up the position of Head of Business Development and Marketing at Sydney Festival in 2018 after nearly 5 years as General Manager at Australian Theatre for Young People (ATYP). Amy previously worked with the global marketing agency AKA in London, New York and was responsible for opening and managing their Sydney office. Amy's career has allowed to work with companies and producers including Sydney Opera House, The National Theatre of Great Britain, The Royal Court, The Powerhouse Museum Sydney, The Young Vic, as well as the full gamut of large-scale musical and commercial theatre.	August 2016 - present
Carmen Maisenbacher	Treasurer	Carmen is a Chartered Accountant in Assurance with Price Waterhouse Cooper Australia and has over 12 years of experience in PwC in accounting, auditing and corporate governance. She has worked in South Africa, UK and now Australia. A former dancer, Carmen carries with her a passion for performing arts and an interest in not-for-profit governance.	August 2017 - present
Ben Kay	Public Officer & Secretary	Ben is Co-founder and Partner of Kay and Hughes Art and Entertainment Lawyers. Having grown up surrounded by the influences and characters of the Australian theatre industry, Ben also has an intimate understanding of the processes behind the scenes of theatrical and musical productions and an ability to form lasting working relationships with actors, directors, producers, agents, managers, and crew.	December 2016 - present
Ali Murphy-Oates	Board Member	Alison (Ali) Murphy-Oates is a Wailwan woman (Central-West NSW) who was born and raised on Darkinjung land (Central Coast NSW). Ali is currently Company Manager of Moogahlin Performing Arts. In 2015 Ali co-produced the 4th National Indigenous Theatre Forum at the Judith Wright Centre in Brisbane, and as an outcome of the forum is now working with a national group of peers to develop a new peak body for First Peoples performing arts in Australia. Ali is also an amateur weaver, and has been studying and practicing Koori methods of grass weaving.	December 2016 - present
Penny Watts	Board Member	Penny Watts was the founding General Manager with Monkey Baa Theatre from 2012-2017. Penny came to that role having worked from 2007 to 2011 for Really Useful Company as 'Cats' General Manager and then as Executive Producer of Really Useful Company. Prior to that Penny was General Manager for Perth Theatre Company; General Manager at Riverina Theatre Company; Tour Coordinator at Arts on Tour NSW and Production Manager for Railway Street Theatre Company.	August 2016 - present
Imogen Gardam	Board Member	Imogen Gardam joined Bell Shakespeare in 2015 as Executive Assistant, and has since been appointed Artistic Administrator, supporting General Manager Gill Perkins and Artistic Director Peter Evans. Imogen works across casting and contracting for the Company. Imogen is a graduate of Media and Communications from the University of Sydney, and has previously worked for Hopscotch Features, Entertainment One Australia and The Festivalists. Imogen also runs and produces for independent company Montague Basement, which she co-founded in 2014. Imogen is the 2018 winner of the Rose Byrne Scholarship for an Emerging Female Leader in the Arts.	August 2018 - present

Nick Atkins	Board Member	Nick Atkins is a Playwright and Director. He graduated from UNSW with a BA Media and Communications with 1st Class Honours in practice based research. He is currently Director, New Work for Penrith Performing & Visual Arts where he leads the Q Theatre programme at The Joan. For Q Theatre he has directed <i>Daisy Moon Was Born This Way</i> , <i>Frankenstein</i> & <i>Teacup in a Storm</i> . He has completed residences with Blacktown Arts Centre, Urban Theatre Projects, Performance Space, PACT, UNSW and Centre D'Art Marnay Sur-Seine. He was awarded ATYP's Foundation Commission for his play <i>Wonder Fly</i> , his one-man show, <i>A Boy & A Bean</i> (PACT, Q Theatre) was awarded Best Performing Arts event at Mardi Gras and he recently presented his new work <i>Boom</i> at the National Play Festival with the support of PWA and National Theatre of Parramatta. Nick has worked as an Associate Producer and Co-Artistic Director of Crack Theatre Panel and was Board Member of PACT Centre for Emerging Artists.	August 2018 - present
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Signed in accordance with a resolution of the Members of the Committee on:



Bronwyn Edinger (President)

Date 23/4 2019



Nick Atkins (Board Member)

Date 23/4/2019

Income and Expenditure Statement

Theatre Network NSW Inc

For the year ended 31 December 2018

	2018	2017
Income		
Create NSW - Core	82,000	82,000
Entry Fees	845	2,168
Grants - 2017 Maeve Marsden Project Auspice	-	10,000
Grants in Advance - Wellbeing Summit Project 2017	-	14,368
Interest	221	330
Membership fees	4,826	2,877
Misc Income	-	365
Reimbursements	-	65
Wellbeing Summit Ticketing	-	2,623
Total Income	87,892	114,795
Gross Surplus	87,892	114,795
Expenditure		
Marketing & Promotion	199	-
Allowances and Per diems	1,171	1,235
Audit and Accounting Fees	4,895	2,770
Board expenses	-	606
Conferences	-	1,352
Contractors and Consultants	4,446	571
Evaluation and Research	324	300
Governance fees	176	-
Insurance	1,519	895
Interest Expense	-	1
IT Maintenance & Software	862	1,346
Maeve Marsden 2017 Auspice Expenses	-	9,900
Meetings/Catering	3,247	205
Memberships, Subscriptions	1,577	559
Office Equipment, Supplies and consumables	1,014	232
Parking	232	36
PayPal Fees	12	74
Postage	40	18
Printing / Mailouts	265	197
Production/Exhibition/Tour cost including events	2,863	10
Salaries and Wages	49,791	45,000
Stationery	116	135
Superannuation Expense	4,730	4,275
Telephone and Internet	1,397	1,168
Travel & Accommodation	8,504	11,453
Website / Hosting / Ecomms	335	662
Wellbeing Summit Expenses	-	15,480

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

	2018	2017
Workers' Compensation	-	536
STRIPE Fees	126	-
Total Expenditure	87,841	99,016
Current Year Surplus/ (Deficit) Before Income Tax Adjustments	51	15,779
Current Year Surplus/ (Deficit) Before Income Tax	51	15,779
Net Current Year Surplus After Income Tax	51	15,779

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

Assets and Liabilities Statement

Theatre Network NSW Inc As at 31 December 2018

	NOTES	31 DEC 2018	31 DEC 2017
Assets			
Current Assets			
Cash & Cash Equivalents			
ANZ Online Saver (6365)		16,734	19,012
ANZ Operational (7563)		7,993	3,619
PayPal Account		4,443	4,075
Petty cash		58	76
Total Cash & Cash Equivalents		29,228	26,782
GST Receivable			
ATO Running Balance Account		-	1,860
GST Adjustments to be Made		88	-
Goods and services tax		-	223
Total GST Receivable		88	2,083
Prepayments		-	195
Trade and Other Receivables		935	-
Prepaid Wages			
Wages Overpayment		58	-
Wages payable		-	594
Total Prepaid Wages		58	594
Total Current Assets		30,309	29,654
Total Assets		30,309	29,654
Liabilities			
Current Liabilities			
Trade and Other Payables			
PAYG Withholding Payable		-	1,904
Superannuation payable		1,491	2,302
Trade payables		330	64
Total Trade and Other Payables		1,821	4,270
GST Payable			
Goods and services tax		55	-
ATO Running Balance Account		2,997	-
Total GST Payable		3,052	-
Total Current Liabilities		4,873	4,270
Total Liabilities		4,873	4,270
Net Assets		25,436	25,385

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

	NOTES	31 DEC 2018	31 DEC 2017
Member's Funds			
Capital Reserve			
Current Year Earnings		51	15,779
Retained Earnings		25,385	9,606
Total Capital Reserve		25,436	25,385
Total Member's Funds		25,436	25,385

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

Notes of the Financial Statements

Theatre Network NSW Inc

For the year ended 31 December 2018

Summary of Significant Accounting Policies

The financial statements are special purpose financial statements prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Act (NSW). The committee has determined that the association is not a reporting entity.

The financial statements have been prepared on an accruals basis and are based on historic costs and do not take into account changing money values or, except where stated specifically, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless stated otherwise, have been adopted in the preparation of these financial statements.

Employee Provisions

Provision is made for the association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee provisions have been measured at the amounts expected to be paid when the liability is settled.

Provisions

Provisions are recognised when the association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured at the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Cash on Hand

Cash on hand includes cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

Accounts Receivable and Other Debtors

Accounts receivable and other debtors include amounts due from members as well as amounts receivable from donors. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

Grant and donation income is recognised when the entity obtains control over the funds, which is generally at the time of receipt.

If conditions are attached to the grant that must be satisfied before the association is eligible to receive the contribution, recognition of the grant as revenue will be deferred until those conditions are satisfied.

All revenue is stated net of the amount of goods and services tax.

Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the assets and liabilities statement.

Financial Assets

Investments in financial assets are initially recognised at cost, which includes transaction costs, and are subsequently measured at fair value, which is equivalent to their market bid price at the end of the reporting period. Movements in fair value are recognised through an equity reserve.

Accounts Payable and Other Payables

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

True and Fair Position

Theatre Network NSW Inc

For the year ended 31 December 2018

Annual Statements Give True and Fair View of Financial Position and Performance of the Association

We, [Bronwyn Edinger- Chairperson], and [Nick Atkins - Board Member], being members of the committee of Theatre Network NSW Inc, certify that –

The statements attached to this certificate give a true and fair view of the financial position and performance of Theatre Network NSW Inc during and at the end of the financial year of the association ending on 31 December 2018

Signed: 

Dated: 23/4/2019

Signed: 

Dated: 23/4/2019

Auditor's report

Theatre Network NSW Inc For the year ended 31 December 2018

Independent Auditors Report to the members of the Association

We have audited the accompanying financial report, being a special purpose financial report, of Theatre Network NSW Inc (the association), which comprises the committee's report, the assets and liabilities statement as at 31 December 2018, the income and expenditure statement for the year then ended, cash flow statement, notes comprising a summary of significant accounting policies and other explanatory information, and the certification by members of the committee on the annual statements giving a true and fair view of the financial position and performance of the association.

Committee's Responsibility for the Financial Report

The committee of Theatre Network NSW Inc is responsible for the preparation and fair presentation of the financial report, and has determined that the basis of preparation described in Note 1 is appropriate to meet the requirements of the Associations Incorporation Act 2009 (NSW) and is appropriate to meet the needs of the members. The committee's responsibility also includes such internal control as the committee determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We have conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation and fair presentation of the financial report, in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial report presents fairly, in all material respects (or gives a true and fair view –refer to the applicable state/territory Act), the financial position of Theatre Network NSW Inc as at 31 December 2018 and (of) its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements, and the requirements of the Associations Incorporation Act 2009 (NSW).

Basis of Accounting and Restriction on Distribution

Without modifying our opinion, we draw attention to Note 1 to the financial statements, which describes the basis of accounting. The financial report has been prepared to assist Theatre Network NSW Inc to meet the requirements of the Associations Incorporation Act 2009 (NSW).. As a result, the financial report may not be suitable for another purpose.



Auditor's signature: Jason Birch - Chartered Accountant

Auditor's address: 57 Fitzroy Street Grafton NSW

Dated: 29 / 3 / 2019

Certificate By Members of the Committee

Theatre Network NSW Inc

For the year ended 31 December 2018

I, Bronwyn Edinger, of 12 Jubilee Court, Tewantin, Queensland certify that:

1. I attended the annual general meeting of the association held on [1 / 5 /2019].
2. The financial statements for the year ended 31 December 2018 were submitted to the members of the association at its annual general meeting.

Dated: 1/ 5 /2019

Compilation report

Theatre Network NSW Inc

For the year ended 31 December 2018

Compilation report to Theatre Network NSW Inc.

We have compiled the accompanying special purpose financial statements of Theatre Network NSW Inc, which comprise the asset and liabilities statement as at 31 December 2018, income and expenditure statement, the statement of cash flows, a summary of significant accounting policies and other explanatory notes. The specific purpose for which the special purpose financial statements have been prepared is set out in Note 1.

The Responsibility of the Committee Member's

The committee of Theatre Network NSW Inc are solely responsible for the information contained in the special purpose financial statements, the reliability, accuracy and completeness of the information and for the determination that the basis of accounting used is appropriate to meet their needs and for the purpose that financial statements were prepared.

Our Responsibility

On the basis of information provided by the partners we have compiled the accompanying special purpose financial statements in accordance with the basis of accounting as described in Note 1 to the financial statements and APES 315 *Compilation of Financial Information*.

We have applied our expertise in accounting and financial reporting to compile these financial statements in accordance with the basis of accounting described in Note 1 to the financial statements. We have complied with the relevant ethical requirements of APES 110 *Code of Ethics for Professional Accountants*.

Assurance Disclaimer

Since a compilation engagement is not an assurance engagement, we are not required to verify the reliability, accuracy or completeness of the information provided to us by management to compile these financial statements. Accordingly, we do not express an audit opinion or a review conclusion on these financial statements.

The special purpose financial statements were compiled exclusively for the benefit of the committee who are responsible for the reliability, accuracy and completeness of the information used to compile them. We do not accept responsibility for the contents of the special purpose financial statements.



Skybridge Financial

Jason Birch

Chartered Accountant

Dated: 29 / 3 / 2019



Theatre Network NSW

✉ director@tnn.org.au

💻 tnn.org.au

☎ +61 409 814 067

✍ 90 Victoria St, Grafton NSW 2460 Australia

Appendix 2 Proxy voting form

(Clause 39 (4))

PROXY VOTING FORM

For the use of a member of the association who is unable to attend a general meeting of Theatre Network NSW Inc.

I, _____ of _____ (Print name of member)
(Address)

_____ Phone: _____

being the duly notified member Theatre Network NSW Inc. hereby authorise:

_____ of _____ (Print name of proxy)
(Address)

_____ to act FOR AND ON MY BEHALF at the general meeting of the

above Association on the _____ day of _____ 20_____.

Signed: _____ Date: _____ (Registered Member)

Additional comments/instructions:

Authorised by:

Print Name: _____ Office held: Secretary / Chairperson

Signed: _____ Date: _____

n.b. This form must be received at the Theatre Network NSW office at least 24 hours prior to the scheduled commencement of the meeting.



Theatre Network NSW

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💻 tnn.org.au

☎ +61 409 814 067

✍ 90 Victoria St, Grafton NSW 2460 Australia

Board Member Nomination Form

as per Clause 18 of the Theatre Network NSW Constitution 'Election of Board Members'. N.B. All nominees must be paid up members of the Theatre Network NSW as per Clause 5 of the Constitution. *See Membership Nomination Form.*

Nomination:

I hereby nominate

(insert name)

to be a board member of Theatre Network NSW

Nominator (must be a current TNN Member)

Name

Signature

Date

Seconders (must be a current TNN Member)

Name

Signature

Date

Nominee Acceptance:

I consent to being nominated as a board member.

Name

Signature

Address (for ACNC & Office of Fair Trading Board Member Registration only)

DOB (for ACNC & Office of Fair Trading Board Member Registration only)