



Theatre Network NSW

✉ director@tnn.org.au

🌐 tnn.org.au

📍 90 Victoria St, Grafton NSW 2460 Australia

Theatre Network NSW Inc

Annual General Meeting 2021 Minutes

Date:	Wednesday 21 st April 2021
Time:	4pm – the meeting was delayed to 4.30pm as per the Constitution's requirements regarding quorum.
Place:	Zoom Meeting

Item	Description	Resolution/Noted
1.	Acknowledgement of Country	<p>Theatre Network NSW would like to acknowledge and pay respect to the traditional custodians of the lands on which we work, live and create. In particular, Theatre Network NSW would like to acknowledge the Gumbainggir, Bundjalung, Dharug, Dharawal and Eora nations in which our offices are situated. Theatre Network NSW also acknowledges the traditional custodians of the lands on which AGM attendees live and work.</p> <p>Theatre Network NSW would also like to acknowledge the Muwekma Ohlone Tribe in the San Francisco Bay area where Zoom is based.</p> <p>Annette Shun Wan and Suzanne Pereira noted and acknowledged that they joined the meeting from the lands of the Gadigal People of the Eora Nation. They paid respects to Elders past, present and emerging, and acknowledged that these lands were never ceded, and they paid respect to all First Nations people especially First Nation peers who joined the AGM.</p>

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<p>2.</p>	<p>Meeting Opens with Welcome and Introductions.</p>	<ul style="list-style-type: none"> ○ Nick Atkins (Chair) ○ Katrina Douglas (minutes) ○ Kate Gaul ○ Peta Downes ○ Abbie Lee-Lewis ○ David Clarkson ○ Suzanne Pereira ○ Annette Shun Wan ○ Pippa Bailey ○ Virginia Jane Rose ○ Amy Matthews ○ Simon Pierce ○ Hania Radvan ○ Danielle O’Keefe ○ Fraser Corfield ○ Elizabeth Rodger ○ Margie Breen ○ Melissa Cannon ○ Kate Smith ○ Stephen Champion ○ Donna Abela ○ Emily Stokes ○ Dr Jane Kreis ○ Sarah Parsons, proxy Dr Jane Kreis ○ Rachel Chant, proxy Peta Downes ○ Sandie Eldridge, proxy Katrina Douglas ○ Katie Pollock, proxy Virginia Jane Rose ○ Bryon Merzeo ○ Penny Watts ○ Krissie Scuds ○ Karen Dansart, proxy Dr Jane Kreis
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3.	Apologies	No apologies were tabled.
4.	Review of actions from previous annual general meeting 2020	<ul style="list-style-type: none"> • Clause 32 (Quorum) This action is carried forth to AGM Agenda Item 10
5.	Acceptance of minutes of 2020 Annual General Meeting	Resolution: That the minutes from the 2020 AGM be accepted. Moved: Dr Jane Kreis Seconded: Elizabeth Rodgers All in favour. Carried.
6.	Chairperson's Report	<p>The 2020 A Year In Review was noted.</p> <p>Chairperson Nick Atkins thanked Katrina Douglas for sending out the 2020 Year in Review. He acknowledged that 2020 was year unlike any other and that TNN focussed on disseminating information and bringing people together again when restrictions were eased. He noted that he was thankful to work with Board, Katrina Douglas and the NSW sector throughout this difficult year. TNN focussed on information spread and bringing people together.</p> <p>Nick Atkins finished by acknowledging that over the last 24 months, TNN has moved from crisis management to a more stable company in 2021. He noted that TNN's funding had returned to 2018 levels, which was recognition of the company's strength. He thanked Create NSW for their ongoing support.</p>



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<p>7. & 8.</p>	<p>Treasurer's report and accepted of the 2020 Annual Report</p>	<p>Agenda Item 7 and 8 was considered and discussed at the same time.</p> <p>Dr Jane Kreis acknowledged that 2020 was a financially lean year with staff resources as the primary expense. This included increasing Katrina Douglas' hours from 7 to 14 per week for 6 months during the pandemic.</p> <p>Dr Jane Kreis noted that TNN had a good end of year result due to COVID-19 support packages such as the Federal Government's ATO Cash Flow Boost. This support allowed TNN to financially recoup after a period of instability.</p> <p>Dr Jane Kreis finished by thanking Katrina Douglas for her work throughout the year and APM Graphics for their ongoing support.</p> <p>Resolution: That the 2020 Annual Report be accepted. Moved: Suzanne Pereira Seconded: David Clarkson All in favour. Carried.</p>
<p>9.</p>	<p>Election of Directors including Chairperson and Executive</p>	<p>Chair steps down. Katrina Douglas takes over the Chairing of the meeting during the election of Directors and the Chairperson.</p> <p>Katrina Douglas thanked the outgoing Board Members for their outstanding support of, and commitment to, Theatre Network NSW over the past 12 months. Katrina Douglas noted that Penny Watt is not re-nominating for the board and thanked her for her work and support.</p>



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	<p>Katrina Douglas noted a special thanks to Nick Atkins for his tireless work for TNN and the sector, and she thanked him personally for his support of her throughout the year.</p> <p>The following nominations for Board were received before the Annual General Meeting:</p> <ul style="list-style-type: none">○ Nick Atkins○ Fraser Corfield○ Peta Downes○ Dr Jane Kreis○ Suzanne Pereira○ Virginia Jane Rose○ Kate Smith○ Abbie-Lee Lewis <p>Katrina Douglas noted that there are vacant place on the Board and called for nominations from the floor. The following were received:</p> <ul style="list-style-type: none">○ Pippa Bailey○ Kate Gaul○ David Clarkson <p>Resolution: That the 2021 Board nominations be accepted. Moved: Amy Matthews Second: Hania Radvan All in favour. Carried.</p> <p>There was a call for nominations for the Chairperson. Nick Atkins was nominated by Dr Jane Kreis.</p> <p>Resolution: That nomination as Chair be accepted. Moved: Dr Jane Kreis Second: Suzanne Pereira All in favour. Carried.</p>
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		<p>Re-Elected Chairperson Nick Atkins resumed chairing the meeting.</p> <p>Nick Atkins thanked outgoing Board member Penny Watts for her work and support throughout her years on the Board.</p> <p>There was a call for nominations for Treasurer. Dr Jane Kreis was nominated by Nick Atkins. Seconded Peta Downes.</p> <p>There was a call for nominations for Deputy Chair. Suzanne Pereira was nominated by Nick Atkins. Second Abbie-Lee Lewis.</p> <p>There was a call for nominations for Secretary. Pippa Bailey was nominated by Nick Atkins. Seconded Suzanne Pereira.</p> <p>There was a call for nominations for Public Officer. Dr Jane Kreis was nominated by Nick Atkins. Seconded by Suzanne Pereira.</p> <p>Resolution: That nominations for Treasurer, Deputy Chair, Secretary and Public Officer be accepted. All in favour. Carried.</p>
10.	Special Resolution Quorum for General Meetings	Special Resolution: To update <i>Part 4, Point 32 Quorum for The General Meetings</i> of Theatre Networks NSW's Constitution with the following wording:



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		<p>32. Quorum for general meetings</p> <p>(1) No item of business is to be transacted at a general meeting unless a quorum of members entitled under this constitution to vote is present during the time the meeting is considering that item.</p> <p>(2) Twenty percent (20%) (rounded down to the nearest whole number) of the total number of members entitled under this constitution to vote at a general meeting constitutes a quorum for the transaction of the business of a general meeting.</p> <p>(3) If within half an hour after the appointed time for the commencement of a general meeting a quorum is not present the members present, being at least ten percent (10%) (rounded down to the nearest whole number) of the total number of members entitled under this constitution to vote at a general meeting, are to constitute a quorum.</p> <p>(4) If at least ten percent (10%) (rounded down to the nearest whole number) of members are not present within half an hour after the appointed time as per subclause (3) above, then the general meeting is to be dissolved and adjourned to the same day in the following week at the same time and (unless another place is specified at the time of the adjournment by the person presiding at the meeting or communicated by written notice to members given before the day to which the meeting is adjourned) at the same place.</p> <p>Moved: Suzanne Pereira Second: Danielle O'Keefe All in favour. Carried.</p>
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11.	Other Business	<p>Nick Atkins noted that he will be stepping down from the Chair's role within the next few months, and that Theatre Network NSW will update members in due course.</p> <p>Nick Atkins closed the meeting by thanking everyone for attending the AGM and for support TNN throughout 2020.</p>
12.	Meeting closed 4.33pm	

Actions

There are no outstanding actions.

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